



ABBOTS FARM FAMILY NEWSLETTER



SCHOOL PROCEDURES IN THE EVENT OF SEVERE WEATHER (SNOW)

Dear Parents/ Carers,

As the weather is now changing and the forecasters are predicting snow, we thought we would write to parents to inform you of our procedures for bad weather.

a) **PROCEDURES FOR THE START OF THE DAY**

Every attempt will be made to open both schools as normal during adverse weather conditions, but as a few members of staff have substantial distances to travel to school this may not always be feasible. Where it is impossible to ensure the health and safety of the children a decision will be made by both headteachers to either close or delay the start of the school day. Wherever possible any such decision will be made by 8:00am and a school text will be sent to all parents. An announcement will appear on the school websites (www.abbotsfarm-inf.org & www.abbotsfarm.co.uk), Warwickshire school closures website (www.warwickshire.gov.uk/schoolclosures) and local radio stations (Rugby FM).

b) **PROCEDURES FOR DETERIORATING WEATHER THROUGHOUT THE SCHOOL DAY**

Should the weather deteriorate as the day progresses and parents are concerned about the health and safety of their children, they should use their discretion and if appropriate, collect them from school. We may have to close the schools early to ensure the safe travel home for children and staff. **Both schools will not close until the last child safely leaves the building.**

It is parents' responsibility to ensure that schools have the most up-to-date contact phone number as you will be notified by text message in the event of school closure. Because of this, parents are asked to ensure their mobile phones are switched on during periods of severe and inclement weather.

Should you need further clarification of any aspect of the above, please do not hesitate to speak to either headteacher. Meanwhile on behalf of the governors, may we take this opportunity to thank you for supporting our policies and procedures.

Yours sincerely,

Mrs J Lovejoy

Mr J Andrews