

ABBOTS FARM JUNIOR SCHOOL

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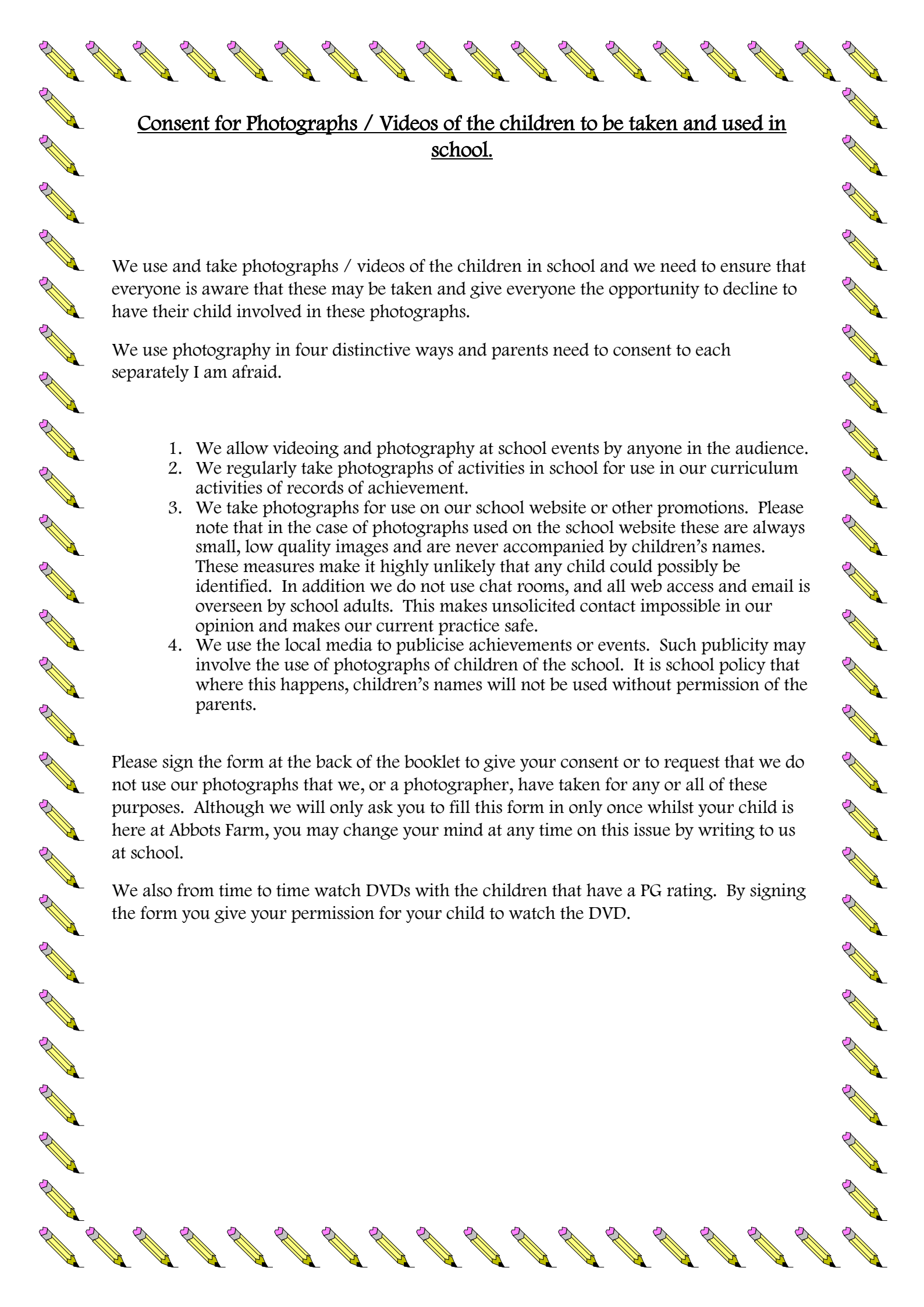


PARENTAL PERMISSIONS BOOKLET

2017 – 2018

Please find enclosed information and consent forms to be completed prior to your child attending our school.

Please return the back sheet to school.



Consent for Photographs / Videos of the children to be taken and used in school.

We use and take photographs / videos of the children in school and we need to ensure that everyone is aware that these may be taken and give everyone the opportunity to decline to have their child involved in these photographs.

We use photography in four distinctive ways and parents need to consent to each separately I am afraid.

1. We allow videoing and photography at school events by anyone in the audience.
2. We regularly take photographs of activities in school for use in our curriculum activities of records of achievement.
3. We take photographs for use on our school website or other promotions. Please note that in the case of photographs used on the school website these are always small, low quality images and are never accompanied by children's names. These measures make it highly unlikely that any child could possibly be identified. In addition we do not use chat rooms, and all web access and email is overseen by school adults. This makes unsolicited contact impossible in our opinion and makes our current practice safe.
4. We use the local media to publicise achievements or events. Such publicity may involve the use of photographs of children of the school. It is school policy that where this happens, children's names will not be used without permission of the parents.

Please sign the form at the back of the booklet to give your consent or to request that we do not use our photographs that we, or a photographer, have taken for any or all of these purposes. Although we will only ask you to fill this form in only once whilst your child is here at Abbots Farm, you may change your mind at any time on this issue by writing to us at school.

We also from time to time watch DVDs with the children that have a PG rating. By signing the form you give your permission for your child to watch the DVD.



Computing

As part of your child's curriculum and development of computing skills, we provide supervised access to the Internet in school. We believe that the use of the World Wide Web and e-mail is an essential skill as they grow up in the modern world and a wonderful educational resource.

Although there are concerns about pupils having access to undesirable materials, we have taken positive steps to deal with this risk in school. Our school operates a rigorous filtering system that restricts access to inappropriate materials. Our broadband is provided by Warwickshire County Council and we have installed software that will detect and report inappropriate instances on our network.

However, as you will know, even with the most sophisticated software to detect inappropriate material, some unsuitable images may get through. We believe that we need to educate pupils to understand what to do if they come across material that they feel uncomfortable viewing and to report any incidents of cyber bullying that occur.

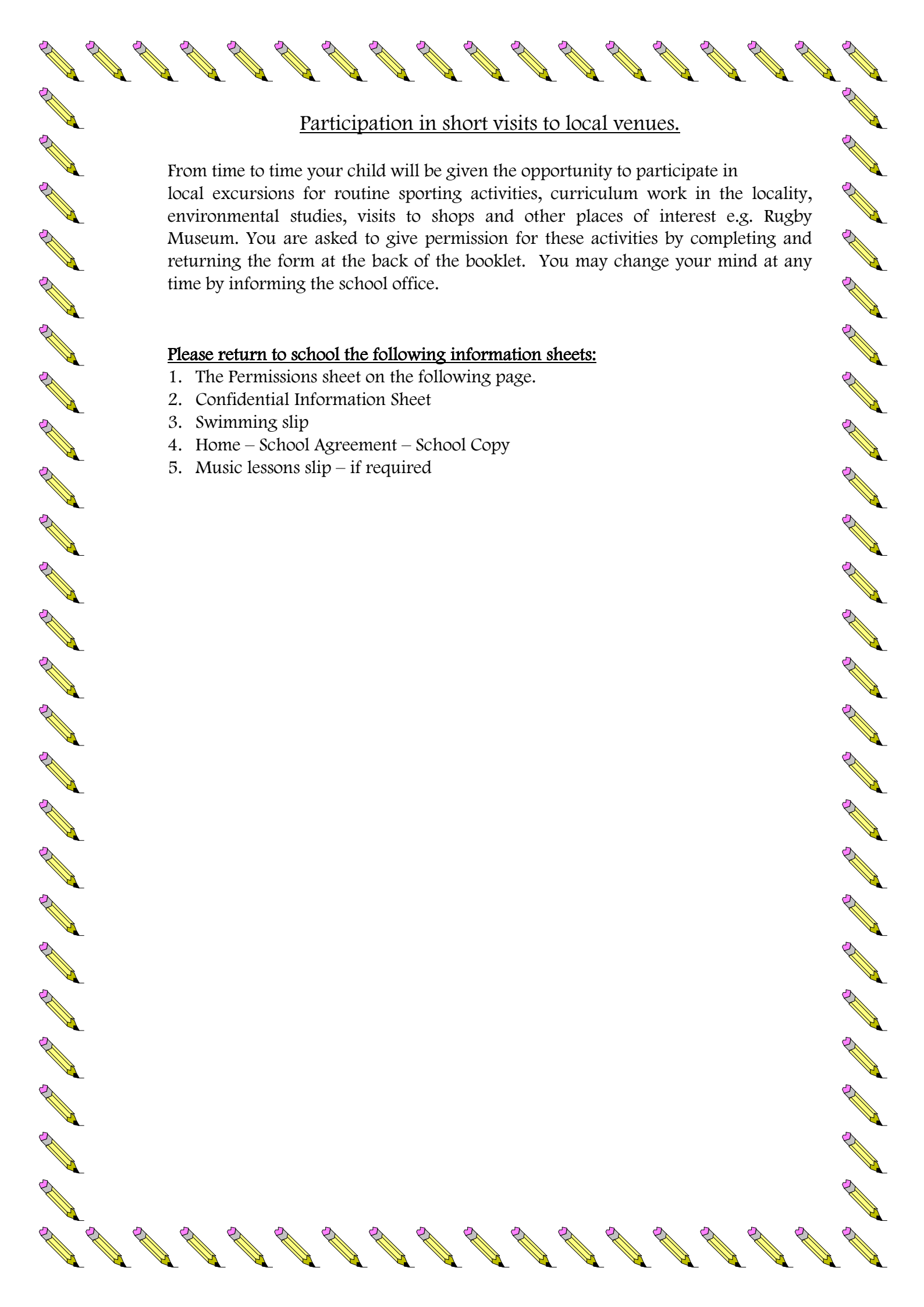
At the beginning of each academic year the children receive lessons on E-safety messages and these are then reinforced throughout the year in all areas of the curriculum. Warwickshire also provide, free of charge, downloaded software to help with home filtering. Our local cluster of schools do try to arrange an e-safety meeting for parents during the academic year.

We feel that it is important that the children act responsibly when using this technology. and have produced our 'Rules for Responsible Internet Use' which will help to guard against such breaches - these are derived from a national standard. We ask that you read and discuss through the information with your child.

Rules for Responsible Use of Computers & The Internet

The school has access to computers and the Internet to help our learning. These rules will keep everyone safe and help us be fair to others:

- I will ask permission from a member of staff before using the Internet.
- I will not access other people's files.
- I will use the computers only for school work and home learning.
- I will not bring USB sticks into school unless I have permission.
- I will only e-mail people with permission from my teacher.
- The messages I send will be polite, sensible and respectful.
- To help protect other pupils and myself, I will tell a teacher if I see anything I am unhappy with or I receive messages I do not like.
- I understand that the school may check my computer files and will monitor the internet sites I visit.
- I will use the class blog and discussion forums for exchanging information and constructive school work only.
- I will only download, use or upload material that is lawful and appropriate for other users in school. If I am not sure about this, or come across any potentially offensive materials, I will inform my teacher.



Participation in short visits to local venues.

From time to time your child will be given the opportunity to participate in local excursions for routine sporting activities, curriculum work in the locality, environmental studies, visits to shops and other places of interest e.g. Rugby Museum. You are asked to give permission for these activities by completing and returning the form at the back of the booklet. You may change your mind at any time by informing the school office.





Please return to school the following information sheets:

1. The Permissions sheet on the following page.
2. Confidential Information Sheet
3. Swimming slip
4. Home – School Agreement – School Copy
5. Music lessons slip – if required

Permissions 2017/2018

To: Headteacher, Abbots Farm Junior School

I have read the details outlined in the prospectus and the Parental Permission Booklet and tick below to give consent. I also agree if at a time I wish to withdraw my consent I will inform the school in writing. Please leave blank any boxes to which you **do not** give consent.

	SECTION	TICK IF GIVING CONSENT
1	 <p align="center"><u>Home School Agreement</u></p> <p>I have read the Home School Agreement and have discussed this with my child. By signing this form I understand that the school, parents and pupils undertake to follow the terms of the agreement to the best of their ability.</p>	
2	 <p align="center"><u>Photograph Permission</u></p> <p>I give permission for photographs of my child to appear in the following:</p>	
	A) PHOTOS CAN BE PLACED ON THE SCHOOL WEBSITE	
	B) PHOTOS CAN BE USED IN THE LOCAL MEDIA	
	C) PHOTOS CAN BE PLACED IN SCHOOL BROCHURES/ PROSPECTUS/ LEAFLETS	
	D) PHOTOS CAN BE TAKEN BY OUTSIDE PROVIDERS (E.G. Harris Sports Partnership, after school clubs, visitor centres)	
3	I give permission for my child to watch a PG rated DVD where the school feels it is appropriate	
4	 <p align="center"><u>Responsible Use of Computers & Internet</u></p> <p>I have read and discussed with my child the information regarding the use of ICT in school. My child agrees to abide by the rules for responsible use.</p>	
5	 <p align="center"><u>Off-Site Visits</u></p> <p>I give permission for my child to take part in trips and visits planned by the school. I agree to the accompanying school staff seeking qualified medical advice and treatment, as considered by the medical authorities present. I agree to any local off-site visits without the use of transport.</p>	

To be completed by the person with legal responsibility for the child

Name of Child:.....

Name:

Signed:..... Date:.....

Many Thanks for your support, Abbots Farm Junior School Office Staff