



Abbots Farm Junior School

Prospectus 2020 - 2021

Learners for Life
Farmers Forever

Welcome to Abbots Farm Junior School

Whether you are joining us during the academic year or at the start of the junior school journey, a warm welcome awaits you when you arrive at our school. A happy start is important for all of us and we try very hard to make the transition smooth and rewarding. We encourage parents and children to visit the school during a normal working day to see the happy and caring ethos of the school in action.

Aims of the School

Our Key Values:

Ambition **Healthy Body and Mind** **Reflective** **Resilient**

We aim to motivate children to have a thirst for learning through providing a wide variety of planned and spontaneous experiences, which promote **AMBITION** and help children gain a **HEALTHY** perspective of themselves and others.

By understanding what our children already know, we provide for the needs of each individual and, through high-quality teaching, enable them to achieve their goals.

We aim to develop **REFLECTIVE, RESILIENT** young people who know how to persevere when faced with difficulties and accept making mistakes as part of their learning journey.

By providing an effective partnership with parents and the community, we strive to ensure our children develop respect for themselves, their families and others and approach learning as a tool for life.

Pupils joining our school

For the academic year 2020 - 2021, administration of admission arrangements to community schools is arranged by the Local Authority. This reflects the current arrangements for admission to secondary schools.

The process can be completed online or by requesting forms from the admission department at Warwick. Please check the Warwickshire website:

www.warwickshire.gov.uk/admissions or telephone (01926 414143) for further information.

Accommodation

The children enjoy the excellent facilities our school provides. We have a large building with extensive grounds; two playgrounds, two football pitches, quad, wildlife area and our own school pond. The school building has eight classrooms, an outdoor classroom (The Den) and a unit that houses a music studio and cookery room. The unit also accommodates our Barn (Additional learning support base) and Kidzone (Before and After school club). We have a large main hall which is used for PE sessions and as our dining room. We have installed a lighting and sound system which has greatly enhanced our school productions, assemblies and other events. Our catering department cooks meals on the premises and children can purchase a hot meal or bring packed lunches each day.



Each classroom has an interactive whiteboard and a class computer with internet access; the children also have access to laptops which are stored in a mobile trolley. The pupils also use other technologies such as iPads, Flip video cameras and digital cameras.

Organisation

Children spend four years in our school and each age group is classified as follows:

Age/Year

7-8 years old	Year 3
8-9 years old	Year 4
9-10 years old	Year 5
10-11 years old	Year 6

The number of pupils on roll is currently 264 and in September we will have 8 classes. Our standard number is 66 pupils per year group. Within each class, pupils are taught individually, as a group, or as a whole class but always according to their need and abilities.

All children between the ages of 7 and 11 study a National Curriculum which has core skills in English, Mathematics, Computing, Religious Education and personal development as well as skills for life-long learning.



The school is divided into houses (Kestrels, Ospreys and Eagles) which are led by house captains and house ambassadors. The children undertake a variety of house competitions and earn house points which lead to a trophy being presented each term. This year we will be introducing House assemblies, House ambassadors and inter-house awards as part of our **School Values** promotion.

Parent Partnerships

We welcome parents and carers into school, believing we are partners in the education of your children. There are many opportunities for parents to become involved in the work of the school and to gain a greater understanding of its work. Parents' time and expertise can be used in many ways in school and are greatly valued. Police checks and DBS checks are carried out on all adults helping and working in school. If you are able to help, especially on a regular basis, please contact the office.

We try to offer many opportunities for parents to join us in the school year as we are a family centred school. Parent consultation evenings, information evenings, sports events, class assemblies, open afternoons, bake and share events, PTA events, performances at Christmas and the Year 6 Leavers' are just some of the opportunities available to share in your child's experiences at Abbots Farm.

Parent – Teacher Partnership

Education is undoubtedly a partnership between parents and teachers. We welcome and encourage parents taking interest in school life and activities. All families are provided with our Home-School-Child agreement on joining the school. It is really a short version of expectations and standards that appear here in this prospectus in a much fuller version.

Contact between school and home is considered important to ensure that children achieve their best. For this reason a system of formal opportunities for consultation with parents is in operation. Parent-teacher consultations are held twice a year (October & February). Mid-Year Reviews are completed at the half-way stage of the year to jointly assess pupils progress with a full detailed written report given at the end of the academic year. However, parents should not feel restricted to discussing their child's progress only at these times. The Headteacher and staff are always ready to hear about any issues parents may have and are willing to help if they can.

Communication with parents / carers

The school communicates with parents / carers in various ways via emails, monthly newsletters, questionnaires and general information letters. All our pupils are issued with a learning diary which is used to communicate between home and school. Information is also placed on our website www.abbotsfarm.co.uk . We also use Twitter regularly (@abbotsfarm) to share the successes and achievements of our pupil with our local and wider communities.

A new school website will be available from September. The new platform will offer additional information and guidance on supporting your children with their learning, greater opportunity for sharing celebrations and a wider range of general resources. We will update all of the community of the new site when testing has concluded.

Parent Teacher Association

The PTA is made up of parents, carers, staff and governors of the school who provide invaluable support to the school in organising many events. The money raised provides extra facilities and equipment for the pupils. They hold regular meetings and if you are interested in becoming an active member or just helping out occasionally then they would love to hear from you. The PTA needs parental support to continue to enrich your children's lives during their time at our school.

Governors

Another way that parents can become more involved with the school is through the governing body. The Governing Body of the school consists of people from a variety of backgrounds, who are elected, nominated or co-opted and are a representative of parents and teachers, the Local Education Authority and the local community. School governors work with the Headteacher and are responsible for setting the strategic direction of the school. Meetings are held at least once a term and committees meet in addition to the main full governors' meeting. If you would like to be a school governor please contact the Headteacher to find out if there are any vacancies and to ask for further information about the role of a governor.

General Information

The School Day:

8.40 – 8.50	The gates are opened for children to go straight to their classrooms. All children need to be in school before the 8:50am bell is rung. 'Start of the Day' activities are completed in classrooms during this time.
8.50 – 9.05	Registration
9.05 – 12.20	Morning Session (Children get a 15min mid-morning break).
12.20 - 1.20	Lunchtime (We stagger lunches to avoid congestion - Lower school lunchtimes are 12-1pm)
1.20 – 1.25	Children line up on the playground and then go to cloakrooms and prepare for afternoon session.
1.25 – 3.20	Registration and afternoon lessons

A member of staff will open the gates at **8:40am**. **No child** should be on the premises before 8.40am (unless attending Kidzone or an organised breakfast club) and all pupils should have left the school premises by **3.35pm** at the end of the school day (again, unless attending Kidzone or an organised after-school activity). We are not legally responsible or insured for your children before or after these times unless they have been allocated a space in one of the clubs taking part before or after school. We must strictly abide by our school insurance restrictions. If it is felt necessary, we may contact the Rugby Children's Team if parents fail to collect their child and no communication has been received. Please note: Any child not collected **before 3:35pm** without prior communication will automatically be placed in the after school club and parents may be charged a session cost (**£4 per session**).

Absences and Exemptions

If your child is absent through sickness or any unexpected reason, please inform the school by telephone in the first instance. This absence constitutes an authorised absence when followed by a note on the child's return to school.

The Government issued new regulations in September 2013 regarding Leave of Absence which removed the Headteacher discretionary power to grant leave of absence for a family holiday. **We can therefore no longer authorise any family holiday under any circumstances.**

The school must collect and report details of absences by law and so all absence levels are monitored closely by the Local Authority Attendance Enforcement Officer.

Parents can request a Leave of Absence for exceptional circumstances (**NOT family holidays**). The Headteacher will consider each request on an individual basis and will consult with the attendance officer if necessary. Further information can be obtained from our Attendance Policy which is available to view on the school website.

Early Leaving

The Headteacher and staff are responsible for the safety of children while they are at school. Whenever it is necessary for a child to leave the premises during school hours, he/she should be collected from the office by a responsible adult. The class teacher should be informed in writing (in advance, where possible) of the time a child needs to leave school, together with details of the person collecting them. Children should not be asked to make their own way home, or to “meet parents by the shops”.

If your child becomes ill in school

In the first instance they will be monitored for a short time to see if they improve. Parents will be contacted if we do not see any significant improvement or if we feel the child needs to seek medical attention. On joining the school, parents complete a contact sheet which must be updated with any changes to emergency contact details as soon as possible.

First Aid

All of our staff have received certification in school first aid. Simple first aid is given at school when deemed necessary but if an accident needs medical attention we will make every effort to contact you first but our priority will be to seek aid for your child and an ambulance will be called. The child will be looked after by our staff until the ambulance arrives and the Headteacher or a member of the Senior Management Team will accompany the child to the hospital and wait until the parent arrives.

If your child bumps their head or has a minor injury which still needs to be monitored but does not warrant sending the child home, a letter will be sent to inform parents. We also send a text message to alert parents to any head bumps.

Medicines

If your child needs medication during the day, please send only **one day's dosage** clearly labelled and brought to the school office. Staff are not permitted to administer medication but they can supervise and support the child. Parents will be asked to complete a form to give consent for the child to have medication at school with the dosage requirements.

Regular medicines such as Inhalers are kept in the office and are easily accessible for both staff and pupils. Parents must complete an asthma card giving details of the correct inhaler to be used and trigger alerts for asthma attacks. If required, diabetic medicines are stored securely in school - parents and staff will then consult on a daily management plan.

From time to time we do have cases of head lice in school. We send out a letter to the class where the infected child is placed so that other parents can check their children's hair to try to prevent a cycle of re-infection occurring. Parents should report cases to the office and they are happy to give advice on the best treatment.

Returning to school after illness

Children returning to school after illness should clearly be fit to do so and free from infection. The school follows the local health authority guidance on infectious illness incubation periods and parents can seek advice from the school as to when a child should return after common infections. A child must be off school for **48 hours** following the last time they were sick before they attend school again to prevent the spread of common sickness bugs.

Emergency Contact Information

Please ensure that your contact details are kept up to date and that the school is told about any changes to the child's health during their time with us.

School Uniform

All children who attend Abbots Farm Junior School are expected to have pride in their appearance and the school uniform is important in achieving that aim. Uniform is by definition restrictive but it does ensure all children are smartly and sensibly dressed, giving them pride in themselves and a sense of belonging to this school and all that means.

Shirt:	Plain white or school polo shirt
Trousers / Skirt	Grey / Black (NOT fashion trousers or jeans)
Jumper:	Royal blue V or round necked jumper or school sweatshirt
Socks:	Black / Grey or white (or black/grey tights)
Summer dresses	Small blue and white checks or stripes

Sensible black school shoes (Boots are allowed to be worn to and from school but not in school) – trainers are not allowed (except for PE)

Inside P.E.

Abbots Farm sports shirt or white polo shirt
Black or white shorts
Short white socks
Black or white pumps

Outside P.E.

Yellow, red or green long sleeved shirt and socks, (house colours) with black or white shorts.
Trainers
Tracksuit for cold weather (*It is important that children have **warm** clothing for outside games, e.g. a tracksuit or old jumper & jogging bottoms.*)

It is important for pupils to wear correct clothing for physical activities. A complete change of kit is required for PE activities. All clothing should be clearly labelled. Jewellery must not be worn for sporting activities and long hair should be tied back.

Every child also needs an apron, (an old shirt or overall will suffice) for art and craft activities (clearly labelled please.)

Jewellery and Hair

The only items that are considered appropriate are watches, and studs or sleepers worn in pierced ears (these must be removed for PE unless parents send a letter which will release the school and governors from all legal responsibilities in case of injury). The school will not allow jewellery or cosmetics unless for cultural reasons, and then only if approved by the Headteacher.

Hair styles should emphasise tidiness and we do not allow extreme haircuts - No shaved heads or any shaved lines. Hair should not be treated to alter its natural colouring and should not have designs shaved or coloured into it. We also do not permit gel in the hair as this affects our PE mats, etc. These are common expectations in all Rugby schools and we feel that this is a crucial part of our smart school uniform.

We believe that children should be encouraged to develop inner confidence rather than rely on external image.

Purchasing Uniform

There is no single supplier of the school uniform and all the items listed above can be purchased from a number of suppliers. Abbots Farm sports shirts, sweatshirts, etc. bearing the school crest, can be purchased through 'Webb Ellis' on St Matthews Street in the town centre. Book bags can be purchased through the uniform shops also – we no longer stock them at school. We also hold occasional second-hand uniform stall where parents can purchase good quality donated clothing.

Additional Information

Any lost property is stored for a reasonable period of time, but it is often difficult to identify items that are not labelled. If your child loses something they should check in the lost property box in the Site Manager's room. Displays of lost property are periodically made and if it is not claimed then each term the items are given to a local charity.

During the warm summer months, children should have sun protection cream applied before coming to school. They will also need a sun hat.

We ask that children always have a coat in school as we encourage the children to have regular intervals to run and play actively in the fresh air at break times.

On snowy days, we will allow the children to play outside if they have a coat, warm clothes and suitable additional footwear (i.e. wellies). We rarely close due to snow, however if you tune into local radio stations or check the school website you can find updated school closure information. We will also try to send a text message to parents to inform of school closures.

Educational visits

There continue to be a wide range of exciting educational visits on offer at Abbots Farm Juniors. These are planned to inspire the children with their learning and to consolidate their skills. In line with the governors' charging and remissions policy, in order for these activities to take place, they rely entirely upon voluntary parental contributions as there are no funds for them. Your child will not be excluded from the activity if you choose not to contribute, but the viability of the activity may be doubtful.

School Meals

School hot lunches are available and are cooked on the school premises. The menus work on three week rota and we have a colour-coded system which follows the government's healthy eating initiative. Payments for meals should be made on a Monday for the week. Payments can be made online or can be sent in a sealed envelope with your child's name and class on the front. If your child is absent then a credit will be made. Payments can be made for half term or full term in advance. If you think your child is eligible for free school meals, we have enclosed information on how to apply within your admissions pack.

Children who do not have a school meal may either go home for lunch or bring a packed lunch, which should be brought to school in a secure container labelled with your child's name and class. We are a healthy school and therefore we encourage parents to ensure that they provide a healthy balanced lunch for their child. They should not bring any fizzy drinks or sweets and in the interests of health and safety, we would ask that children do not bring glass bottles or cans.

If your child forgets his or her packed lunch we will try and contact you; if we are unable to do so, we will supply a school lunch and ask you to reimburse us later.

Snacks and drinks

If you would like your child to have a mid-morning snack, we encourage them to bring in fresh / dried fruit or vegetables. **No sweets please.**

We encourage the children to take regular water drinks throughout the day as we understand the need for children to stay hydrated. Children are asked to bring drinking water to school every day in a **named** plastic bottle (No flavoured water or cordials please as this causes us to have issues with ants in the classroom). We have water stations in both upper and lower school for their bottles to be refilled.

Money

From time to time the children will need to bring money into school for visits and other events. We ask that this is sent to school in a sealed envelope with any reply slips; envelopes should be clearly marked with your child's name, class teacher and why the money is being sent. If any money is required to be returned home we will make a note in your child's diary to ensure that you are aware that money has been given to your child.

Relationships, Rewards and Sanctions

At Abbots Farm, all staff prioritise the building of strong relationships with our pupils. To ensure that every child feels safe and has the opportunity to reach their potential, staff follow our relationship policy to deliver a consistent approach to building relationships and effectively managing behaviour.

Our school rules are:

**We are Kind
We are Respectful
We Always Try our Best**

These rules are displayed around school and are supported by a simple and effective colour coded ladder, based on the Good to Be Green system. Children are encouraged to demonstrate these values at all times and are rewarded with stickers, class tokens and additional rewards in recognition of their efforts.

Other acknowledgements, such as: '*Learner of the Week*' certificates, '*Best Work Stamps*', termly house and whole school prizes and inter-year awards, all form part of creating an ambitious environment where children thrive on giving their best effort.

Where children have not demonstrated the rules and school values effectively, they are encouraged to reflect upon their actions by engaging in discussion with a staff member about the choices that they could have made and the impact their actions have.

On the occasions where behaviour is deemed to be risking others' safety and wellbeing, parents may be called to discuss such incidents. A collaborative approach between school and home is something that we fully embrace as it has a much stronger impact in all areas of your child's development, particularly their personal development.

For further information on our Relationship Policy (due to be amended and ready for viewing from September 2019) and our other policies relating to behaviour/inclusion/exclusion, please refer to our school website.

Pupil Leadership

During the year, we encourage pupils to be active citizens and support their peers by undertaking roles such as house captains, play leaders, peer mediators, anti-bullying ambassadors and community team members. Pupils have the chance to volunteer for certain roles and are chosen by staff for others. This is a great opportunity to develop their young leadership skills and show **Ambition** throughout their time at school.

Much of the success that the school has experienced has come from the excellent examples our young leaders demonstrate by supporting the rest of our community in achieving their best. We hope they continue to inspire the newest generation of Farmers as they arrive in September.

The Curriculum

The curriculum consists of all the learning opportunities provided by a school. Timetabled lessons, out-of-school activities and all the attitudes, moral values and styles of behaviour promoted and supported by the school are therefore encompassed in the curriculum. The curriculum reflects the broad aims of the school which are to enlarge each child's knowledge, experience and imagination; to raise awareness of moral values and prepare each child to enter the adult world when formal education is over.

While there is a need for general aims and objectives, we never lose sight of the requirements of individual children. These will be wide because of the varying rates of physical, intellectual and emotional growth. Both the curriculum and the teachers who design and deliver it are sensitive to the differing abilities and interests of children. They provide a programme of appropriate range and pace to help all children achieve their potential. The ethos of the school and its curriculum is designed so that children can succeed in a wide range of endeavours. A sense of achievement is one of the greatest motivators towards further success.

In common with all other state schools, children at Abbots Farm Junior School follow the National Curriculum. The National Curriculum consists of core subjects: English, Mathematics, Science and Computing, as well as other subjects known as foundation subjects, Design and Technology, History, Geography, Music, Art, Modern Foreign Language and Physical Education. In addition schools must offer Religious Education.

Our organisation and the delivery of the curriculum is designed to ensure that:-

- Pupils are properly equipped with the basic tools of learning. In particular, numeracy and literacy are given the highest priority by teachers and are soundly taught.
- Recognition is given to the importance of first hand experiences and practical tasks in the acquisition and application of knowledge and skills.
- Teachers' expectations of what pupils are capable of achieving are high and pupils' learning is structured, relevant and stimulating.
- Pupils are encouraged to become self-confident, self-disciplined and courteous; to set their own high standards and appreciate when they have attained them.

The National Curriculum is not the whole curriculum and we offer many other enrichment opportunities such as cooking and gardening sessions. At this school, pupils are actively encouraged to attend the range of activities on offer outside normal teaching time. These activities are entirely voluntary and arise from the dedication and enthusiasm of the staff who accept responsibility for them. As staff members leave and new ones arrive, the range of activities change but we always endeavour to offer a wide menu.

County Music Service also provide peripatetic teachers to give individual and small group lessons each week. Please see the separate form in your welcome pack.

Swimming

From September 2020, children in Year 3 will attend swimming lessons at the Queen's Diamond Jubilee Centre for half hour swimming lessons every Friday for **the full academic year**. All children must attend the swimming lessons as part of the National Curriculum until they are able to swim competently, confidently and proficiently over a distance of 25 metres. They should also be able to use a range of strokes effectively and perform safe self-rescue in different water-based situations. Additional 'booster' lessons will be offered in the Summer Term to those in any year group who have still not met the 25m requirement.

Special Educational Needs Provision

The school policy seeks to provide the full curriculum and equal opportunities to which all children are entitled as laid down in the National Curriculum. Modification of the curriculum may however, be required for some children at some time during their school career. It is backed by a committed team led by our school SENCo and supported by our highly skilled Teachers, Teaching Assistants and Pastoral Team who will support children who require additional support in the classrooms and with small group or 1:1 intervention. We also have a full-time Learning Mentor who works alongside our SENCo and teaching team to support pupils with a variety of learning and SEMH needs.

It is our policy to include open, positive and regular contacts with parents in relation to their children. It requires a collaborative effort between the teacher and the parent with the child at the centre.

Continuous assessment allows for:

1. Screening
2. Placement
3. Programme planning
4. Evaluation of programme
5. Review of progress of pupil

Specialist learning and behaviour support is provided by the Specialist Teaching Service. The special needs team reviews children's progress regularly and consults colleagues in order to provide a programme of remediation. Liaison with parents and outside agencies also plays an important part. The new SEN code of Practice came into force in September 2014 and there was a change from children being given a statement of educational needs to an Education Health Care Plan (EHCP).

However most children who are supported are not in possession of an EHCP/Statement and provision here may include:

- A. Mainstream curriculum plus support
- B. A modified mainstream curriculum
- C. A developmental curriculum

Early identification of learning needs is a policy of this school and it enables staff to set appropriate targets and devise learning programmes for all children with special educational needs, including gifted children and those who have English as an additional language. These may be set on a termly or half termly basis. Parents will receive copies of the Individual Education Plans each term and will be invited to join in reviews of their child's progress.

Religious Education

R.E. is taught throughout the school using a topic approach. The Christian tradition provides the majority of the syllabus, although there is opportunity for reference to other world faiths.

There are regular school and class assemblies which are broadly Christian in character and are usually based around a moral theme. Both the R.E. syllabus and school assemblies are designed to meet the requirements of Warwickshire Agreed Syllabus. Parents have the right to withdraw their children from part or all of our RE lessons and assemblies after consultation with the Headteacher.

Relationship and Sex Education Policy

The governors of our school ensure that the school offers Relationship and Sex Education (RSE) equally to all children within this school. Our aim is to prepare pupils to cope with the physical and emotional challenges of growing up, and to give them an elementary understanding of human reproduction.

RSE is seen as part of the broader PSHE curriculum which is taught in such a manner as to encourage pupils to have due regard to moral considerations and the value of family life. Pupils are taught the importance of personal relationships and the development of communication and decision making skills. National Curriculum Science ensures that all pupils learn about the life processes common to all animals, including the main stages of the human life cycle. We believe that the combination of the science and PSHE programmes will help all of the pupils within our school to become happy, well-balanced children.

Home Learning

Throughout the school, regular home learning is assigned to pupils. The length, variety and expectations of home learning are set out in our new Home Learning Policy, which was created in conjunction with the input from over 90 parents over the past two years. We view home learning as a very important extension of the children's work in school, and a chance for parents to be active partners in their children's learning. Pupils have home learning journals with weekly assignments. Our pupils are encouraged to be as creative as they wish when compiling their work and they can access materials to support this from school.

Reading, spellings and times tables are our most common and important home learning pieces. We encourage our pupils to read to an adult every evening. Optional topic home learning allows the pupils and their families to engage with the themed curriculum being studied that particular term and 'opt in' to undertaking tasks/research/creative opportunities. The topic home learning is sent out on a termly basis.

Your child's home learning is an opportunity for you to see the work he/she is involved in. It also serves to develop perseverance and self-discipline. Home learning, therefore, should be given the same serious attention as a classroom activity. The variety and length of home learning increases as the children move up the school. Parents are encouraged to contact the school if their child encounters particular difficulties in completing assigned work.

Teaching children to take care of themselves

Our staff at Abbots Farm are committed to safeguarding and promoting the welfare of the children at our school and we are keen to support your efforts as parents to protect your children. We teach children how they can take steps to protect themselves. We participate in the Warwickshire Taking Care Project each year where children are taught protective behaviours to keep themselves safe.

We work in partnership with other agencies like the Health Authority or Social Services, who share our commitment to protecting children. The people in these agencies can include, amongst others, health visitors, school nurses, social workers and doctors.

Our first concern is your child's welfare and therefore, on very rare occasions, there may be times when we need to consult other agencies. The procedures we follow have been laid out by The Warwickshire Safeguarding Children's Board. If you want to know more about this procedure, please speak to the Headteacher.

Child Protection

At Abbots Farm Junior School, there is nothing more important to us than the physical, emotional and spiritual welfare of our pupils. For this reason we regard the need for safeguarding children from all harm as vitally important and work in accordance with the principles established by the Children Acts 1989 and 2004; the Education Act 2002, and in line with government publications: 'Working Together to Safeguard Children' 2013, Revised Safeguarding Statutory Guidance 2 'Framework for the Assessment of Children in Need and their Families' 2000, 'What to do if You are Worried a Child is

Being Abused' 2003. The guidance reflects the recently updated, 'Keeping Children Safe in Education' 2016 (update expected September 2018).

Parents/Carers should know that the law requires **all school staff** to pass on information which gives rise to a concern about a child's welfare, including risk from neglect, physical, emotional or sexual abuse. The staff will seek, in general, to discuss any concerns with the parent/carer, and where possible, seek their consent to a referral to Rugby Children's Services. **This will only be done where such discussion will not place the child at increased risk of significant harm.**

Schools will seek advice from Social Services when they have reasonable cause to suspect a child may be suffering or likely to suffer significant harm. Occasionally, concerns are passed on which are later shown to be unfounded. Parents/carers will appreciate that the designated person for child protection was carrying out their responsibilities in accordance with the law and acting in the best interests of all children.

Our designated person for child protection is: Mr Joss Andrews

Our deputy child protection officers are:

Mrs Gemma Webb, Mr Karl Robinson and Miss Lauren Tate

For further information please refer to our Child Protection Policy & Safeguarding Policy and statement which can be found on our school website.

Sport

The school has a multi-purpose hall for indoor activities and lessons. For outdoor activities we have two hard playing surfaces and a field which is used for football, athletics, rounders and cricket. We also make use of a local open area for orienteering and cross country during the spring term. We work closely with our School Sports Partnership partners and through this we can offer the chance to take part in locally arranged activities for football, netball, cricket, swimming, tennis, tri-golf, athletics and cross country. Our pupils also compete in area and county sports events. All children who have represented the school at any sport have received school certificates in assembly. Please look at our School Sports Funding Grant report on the school website for further information.

Complaints

The school has adopted the Warwickshire County Council formal complaints procedure. Details of this can be obtained from the school or from the Clerk to the Governors. However, we would hope that all complaints could be dealt with by the school before anything got to this stage. If you have any concerns about your child's education, please contact the school using the School Communication Flowchart as a guide to who you need to speak to. If you are unsatisfied with the outcome then the Headteacher should be notified.

Important Information

School term and Holiday dates 2020-2021

As required by the DfE, we have 5 Teacher Training Days throughout the year. We have ensured that our days are the same as Abbots Farm Infant School to support our working families. We have also tried to link our training days to half term breaks.

Autumn 2020

Teacher Training Day: Tuesday 1st September 2020

Term starts: Wednesday 2nd September

Half Term holiday: Monday 26th to Friday 30th October

Teacher Training Day: Friday 20th November

Term ends: Friday 18th December

Spring Term 2021

Teacher Training Day: Monday 4th January 2021

Term starts: Tuesday 5th January

Half Term holiday: Monday 15th – Friday 19th February

Teacher Training Day: Monday 22nd February

Term ends: Thursday 1st April

Summer Term 2021

Term starts: Monday 19th April 2021

Bank holiday: Monday 3rd May

Half term holiday: Monday 31st May – Friday 4th June 2021

Teacher Training Day: Monday 7th June

Term ends: Wednesday 21st July 2021

Governing Body until Autumn 2020:

Chair of governors: Mrs L Smith (co-opted)

LA governor: Mr G Smallwood

Staff governors: Mrs D Beech (Teacher)
Mr J Andrews (Headteacher)
Mr M Issitt (Site Manager)

Co-opted governors: Mrs T Forsythe,
Mrs L Bell,
Ms D Short
Mrs N Tank

Parent governors: Mr D Mistry (also Vice-Chair)
Mrs S Jones

Clerk to governors: Mrs C Warneck (Contact can be made through the school office.)

School Staff / Roles and Responsibilities 2020 - 2021 (subject to any staff departures in Summer Term)

Mr J Andrews	Headteacher / Designated Safeguarding Lead
Mrs G Webb	Deputy Headteacher / Class Teacher / Whole School Curriculum / Teaching and Learning / Computing /
Mr K Robinson	Assistant Headteacher / Class Teacher / Mathematics / Behaviour, Welfare and Inclusion Lead
Mrs N Senescall-Jones	Class Teacher / English Subject Leader / Teaching and Learning Lead
Miss L Tate	Class Teacher / SENCo / Behaviour, Welfare and Inclusion Lead (including Children Looked After (CLA))
Mrs D Berry	Class Teacher / Music Subject Leader
Mrs D Beech	Class Teacher / PE Subject Leader
Mrs J Hartwell	Class Teacher / PSHE + RSE Lead
Miss C Trainer	Class Teacher / Art Subject Leader
Mr C Wolsey	Class Teacher / Science Subject Leader
Mrs J Bostock	Class Teacher / Humanities Subject Leader
Mrs H Brant	Class Teacher / Modern Foreign Languages Subject Leader
Mrs A Bull	School Business Manager
Mrs L Bowcutt	Office Administrator
Mr M Issitt	Site Manager / Before and After-school co-ordinator
Miss P Azad (Miss Poppy)	Pastoral Coordinator
Mrs C Warneck	Teaching Assistant (Level 3) / Clerk to Governors
Mrs N Issitt	Teaching Assistant (Level 3) (pastoral support) / Senior Lunchtime Supervisor
Mrs G Thomas	Teaching Assistant (SEND)
Mrs P Jarvis	Teaching Assistant (SEND)
Mrs J Symes	Teaching Assistant (pastoral support) / Lunchtime Supervisor
Mrs L Tyler	Teaching Assistant (SEND)
Mrs L Saturley	Teaching Assistant (HLTA)
Mrs T Briggs	Teaching Assistant (Level 3)
Mrs W Jones	Teaching Assistant / Breakfast Club Playworker
Mrs K Sandall	Teaching Assistant (pastoral support)
Miss K Bright	Teaching Assistant (pastoral support)
Mrs M Barker	STS Specialist support
Miss M Hale	School Cook / Cleaner
Mrs H Bowes	Lunchtime Supervisor
Mrs V Jarvis	Lunchtime Supervisor / Cleaner
Mrs C Evans-Hare	Lunchtime Supervisor
Miss C Greenaway	Lunchtime Supervisor
Mrs S Harris	Lunchtime Supervisor
Mrs H Thomas	Lunchtime Supervisor
Ms J Ledsham	Cleaner